University of Cambridge
Open Access Project Board

Minutes – 1 March 2016

Meeting held at 15.00-16.30 on Tuesday 1st March 2016
in the General Board Meeting Room, The Old Schools

Present:
Professor Chris Abell, Pro-Vice-Chancellor for Research   Chair
Professor Duncan Maskell, Senior Pro-Vice-Chancellor
Professor Graham Virgo, Pro-Vice-Chancellor for Education
Professor Abby Fowden, School of Biological Sciences
Professor Peter Mandler, School of the Humanities and Social Sciences
Professor Lindsay Greer, School of Physical Sciences
Professor Alan Blackwell, School of Technology (User Needs Committee representative)
Dr Nicholas White, School of Arts and Humanities
Dr Matthew Day, Cambridge University Press
Mrs Anne Jarvis, University Library
Dr Peter Hedges, University Research Office
Dr Danny Kingsley, Office of Scholarly Communications, University Library
Dr Ralph Ecclestone, Research Strategy Office (REF Manager)
Dr Joanna Jasiewicz, Research Strategy Office (Research Analyst)   Secretary
Dr Marta Teperek, Research Operations/University Library (Research Data Facilitator)   Secretary

Apologies:
Professor Richard Prager, School of Technology
Dr Martin Bellamy, University Information Services
Professor John Danesh, School of Clinical Medicine

Declarations of Interest: No new declarations were made.

The Chair welcomed Lindsay Greer, Head of School of Physical Sciences, as a member of the Project Board and Matthew Day, Head of Open Access and Data Publishing at Cambridge University Press (CUP), as a CUP representative at the meeting.

1. Minutes of previous meeting and matters arising – OAPB-51
1.1 The draft minutes of the meeting held on 11 November 2015 were approved (OAPB-51). Actions from that meeting were complete apart from action 2.7 and 4.5. In relation to action 2.7, Peter Hedges and Danny Kingsley reported that discussions with funders were in progress. In relation to action 4.5, Danny Kingsley informed that the item had been postponed to the next meeting due to continued discussions with researchers about issues associated with the CC BY licence.

2. Open Data Project and Research Data Management – OAPB-52
2.1 The Open Data Project report OAPB-52 was attached for information.

2.2 Cost recovery model for a central University Research Data Management Facility

Peter Hedges presented the cost recovery model for the University Research Data Management Facility (slides to be circulated with the minutes). The Project Board was asked to consider whether they support the proposal.

2.3 The Project Board agreed that:

a) The proposed cost recovery model (a non-recurrent grant of £325.12k until 2018/19) was not viable since some of the Facility's costs were not recovered from grants. The model should allow for the Facility's costs to be recovered even if Wellcome Trust and CRUK do not agree to pay the Facility charge.

b) It was suggested that an option of a loan (instead of a non-recurrent grant) should be explored to support the Facility until it became sustainable from funds recovered from awarded grants.

2.4 **Action:** Peter Hedges to explore other models for cost recovery.

3. Open Access Project – OAPB-53 and OAPB-54

3.1 The Open Access Project report OAPB-53 was attached for information.

3.2 It was noted that corresponding authors should be responsible for ensuring that their papers were made Open Access (OA). It was indicated that while most universities had their own repositories, Cambridge, Oxford and Imperial could benefit from a shared repository.

3.3 Danny Kingsley introduced OAPB-54 presenting new strategies for meeting Open Access requirements. The Project Board was asked to comment on the plan and decide whether the alternative strategies for meeting OA requirements should be pursued.

3.4. The Project Board endorsed the proposed new strategies for meeting OA requirements.

3.5 Senior Pro-Vice Chancellor stated that it was crucial that researchers submitted their papers OA. It was noted that while the researchers had little incentive to make their papers OA, the lack of compliance with OA requirements would be financially damaging for the University if it underperformed in the REF exercise. It was noted that OA practice should be followed by the Heads of School and the Heads of Departments who should check whether their staff was compliant with OA requirements.

3.6 It was noted that greater automation and interoperability between Symplectic, Researchfish and repository systems would increase compliance with OA requirements, facilitating the deposition of outputs for researchers (outputs could be deposited only once). A pilot project in three departments will investigate whether papers deposited in Symplectic are automatically transferred to the University repository.

4. OA Communication strategy – OAPB-55

4.1 Danny Kingsley introduced OAPB-55, which presented an updated case for a one-year project to create and implement a co-ordinated communications plan for University services across the research lifecycle. The Project Board was asked to comment /decide how this project could be funded and when it could start.

4.2 The Project Board endorsed the need for a co-ordinated communications plan. Peter Hedges indicated that some of the essential resources could be identified within the Research Operations Office.

4.3. **Action**: Peter Hedges to report on the progress with identifying those resources available for the project within the Research Operations Office and with creating a communications strategy.

5. Cambridge Leadership in the Future of Academic Publishing – OAPB-56

5.1. Alan Blackwell introduced OAPB-56 outlining the current publishing model and identifying the need for the University of Cambridge to lead in establishing new perspectives for scholarly communication.

5.2 The Project Board agreed to the proposal to set up a small working group that would report to the Project Board on the progress of the project at the OAPB meeting on 31 October 2016. The Project Board will decide at that meeting whether the working group should report to the Project Board on a permanent basis.

5.2. Alan Blackwell and Danny Kingsley were asked to prepare a paper about different publishing models across the disciplines.

5.3. **Action**: Alan Blackwell and Danny Kingsley to a) set up a small working group, b) report on the work of the working group at the meeting on 31 October 2016, and c) to prepare a paper about different publishing models across the disciplines for that meeting.

6. OAPB Report to RPC - OAPB-57

6.1. The Open Access Project Board report to RPC (OAPB-57) was attached for information.

7. Open Access Policy Issues

7.1 Danny Kingsley reported that discussion on revisions to the Open Access Policy Framework was postponed to the next meeting on 29 June as researchers at Cambridge had various views and reservations around the CC BY licence that needed to be carefully reviewed.

7.2. Danny Kingsley noted that a meeting was held on 29 February 2016 with the Arts and Humanities community to discuss the CC BY licence.

7.3 **Action:** Danny Kingsley to propose a revision to the Open Access Policy Framework at the next meeting on 29 June 2016.

8. Items to be referred to the Research Policy Committee

8.1 The Chairman would forward the Open Access Project Board report and highlight setting up the working group by Alan Blackwell and Danny Kingsley at the Research Policy Committee on 21 April 2016.

9. AOB

9.1 No AOB were discussed.