Open Access Project Board

Wednesday 22 November 2017, 2pm-3.30pm
General Board Office, the Old Schools

AGENDA
Members are asked to declare any potential conflicts of interest.

Attendees
- Professor Chris Abell, Pro-Vice-Chancellor for Research (Chair)
- Professor Alan Blackwell, School of Technology (user Needs Committee representative)
- Professor John Danesh, School of Clinical Medicine
- Dr Matthew Day, Head of Open and Data Publishing, Cambridge University Press
- Professor Abby Fowden, Head of the School of Biological Sciences
- Dr Jessica Gardner, University Librarian and Director of Library Services
- Professor Lindsay Greer, Head of the School of Physical Sciences
- Dr Peter Hedges, Head of University Research Office
- Dr Danny Kingsley, Head of Scholarly Communication
- Professor Peter Mandler, School of the Humanities and Social Sciences
- Professor Duncan Maskell, Senior Pro-Vice-Chancellor
- Professor Richard Prager, Head of the School of Technology
- Dr Juergen Wastl, Head of Research Information
- Dr Nicholas White, School of Arts and Humanities
- Helen Jones, Research Strategy Analyst, Research Strategy Office (joint Secretary)
- Dr André Sartori, Open Access Finance Adviser, University Library (joint Secretary)

Apologies for absence

1. Minutes of previous meeting (7 March 2017) and matters arising – OAPB-78
Minutes of the last meeting are attached (OAPB-78).

2. Matters arising – report on actions from the last meeting (7 March 2017)

Action	Outcome
Revised Open Access Publications Policy Framework – Secretary to forward to RPC Available here: https://osc.cam.ac.uk/open-access/open-access-policies/cambridge-open-access-policy-framework	RPC noted this paper at the 27 April 2017 meeting
RCUK block grant update: • Peter Hedges to draft an email to RCUK's CEO requesting reassurance about future black grant allocation. • The Chair to send out the email to RCUK's CEO • The Chair to discuss the matter with the Senior Pro-Vice-Chancellor	Superseded: RCUK block grant update addressed in Open Access report (paper OAPB-79)
Proposal with various options for research data management training to be discussed at the next Project Board	Agenda item 5 (paper OAPB-81) for this meeting.
Updated Project Board Terms of Reference – Secretary to forward RPC	Approved by RPC 27 April 2017
Martin Bellamy to share details of the large data storage facility offering with the Office of Scholarly Communication	
Annual Report of the Project Board – Secretary to forward to RPC	RPC noted this paper at the 27 April 2017 meeting

3. Open Access Report – OAPB-79
Danny Kingsley will highlight the key points from the Open Access report (OAPB-79).

4. Research Data Report – OAPB-80
Peter Hedges will highlight the key points of the Research Data Report (OAPB-80).

5. Proposal for research data management training – OAPB-81
Danny Kingsley will highlight the key points from the proposal for research data management training. The Board is asked to consider the proposals. (OAPB-81)

6. Risks associated with poor Research Data Management – OAPB-82
Peter Hedges will highlight the key points on risks associated with poor RDM, report prepared by Lauren Cadwallader (OAPB-82).

7. The Office of Scholarly Communication Review and Recommendations – OAPB-83
Danny Kingsley will highlight the key points from the OSC Review (OAPB-83)

8. Report on the progress of requirement to deposit a digital version of PhD theses – OAPB-84
Danny Kingsley will highlight the key points from the report on progress of requirement to deposit a digital version of PhD theses (OAPB 84)

9. Items to be referred to Research Policy Committee
The Project Board is asked to confirm any items that it wishes to forward or report to the Research Policy Committee.

10. Any Other Business

11. Date of Next Meeting
The next meeting of the Project Board will be 11am-12.30pm, Monday 5 March 2018 in The Syndicate Room, The Old Schools.