Open Access Project Board

09.30-10.30 on Tuesday 26 February 2013
Treasurer's Room, The Old Schools

Board members attending:
Professor Lynn Gladden, Pro-Vice-Chancellor for Research (Chair)
Professor Steve Young, Pro-Vice-Chancellor for Planning and Resources
Professor Howard Chase, Head of the School of Technology
Mrs Anne Jarvis, University Librarian
Mrs Peta Stevens, Head of the University Research Office

Others attending
Professor Andy Parker, Deputy Head of the Cavendish Laboratory
Mr John Norman, Director of Technology, University Library
Dr Gill Rands, Research Strategy Office (Secretary)

Apologies:
Professor Martin Daunton, Head of the School of the Humanities and Social Sciences
Professor Paul Luzio, Deputy Head of the School of Clinical Medicine

AGENDA

1. Minutes of the previous meeting and any matters arising

The draft minutes of the last meeting are attached for approval (**OAPB-4**).

Members are asked to declare any potential conflicts of interest.

2. Model for distribution of RCUK block grant across the University

Possible models for distributing the RCUK block grant across the University are presented in **OAPB-5**. The Board is asked to decide on the model to be used, and to advise on the other issues raised in the paper.

Oxford's draft proposal for allocating the RCUK block grant is also attached for information and comment (**OAPB-6**).

3. Communications plan

The Board is asked to comment on and approve the Communications plan for the OA transition project (**OAPB-7**).

4. Web support for academic workflow

The Board is asked to comment on **OAPB-8**, which presents initial ideas on the web interface that will guide an academic through the steps needed to meet RCUK's OA requirements and to request payment of charges.

5. Project report and use of transition funding

The project report (**OAPB-9)** provides a summary of progress since the last meeting. The Board is asked to consider questions relating to the use of the transition funding.

6. AOB