

## Thesis access confirmation form

If you are submitting a thesis in order to graduate, a completed copy of this form should be submitted with the electronic version of your thesis. Please direct any queries to OSC Thesis team: [thesis@repository.cam.ac.uk](mailto:thesis@repository.cam.ac.uk).

### Section 1: Author Details

Student Name:	USN:
Department:	Supervisor name:
Thesis title:	

### Section 2: Access choice

*(Please complete this section if you are submitting a thesis to graduate)*

Students should refer to the following information before deciding on the appropriate level of access:

1. The Office of Scholarly Communication information on different levels of access (<https://osc.cam.ac.uk/theses/access-cambridge-theses>)
2. The terms and conditions of any funding or sponsorship received during the student's research. Students should consult their supervisor if they are unsure about the terms of any funds received.

Students should discuss access levels with their supervisor and if possible agree on the appropriate level of access for their thesis. If agreement is not possible, this form should be referred to the Degree Committee together with details of the nature of the disagreement.

Applications for Restricted Access should also be referred to the Degree Committee. The Degree Committee will confirm the level of access and return the signed form to the student.

Select from the following levels of access:

- Open Access
- Embargoed (This is for an initial period of 12 months\*)
- Controlled Access
- Time Limited Restricted Access, including patents\*\*
- Indefinitely Restricted Access\*\*

\*\*Degree Committee approval is required

\*If an embargo is due to expire and an extension is required please contact:  
[thesis@repository.cam.ac.uk](mailto:thesis@repository.cam.ac.uk)

**Section 3: Comments**

You can use this box to give us further information on your access choice, or for your supervisor or Degree Committee to comment. For example, if you have selected the Time Limited Restricted Access level, explain why you have requested a restriction and the access level you like when the restriction ends.

**Section 4: Signatures**

Student signature	Date:
Supervisor signature	Date:
In cases where agreement between student and supervisor cannot be reached or if restricted access is requested approval of the Degree Committee is required.	
Signed on behalf of the Degree Committee	Date:

A completed copy of this form should be submitted with the electronic version of the thesis. Queries about the levels of access should be directed to [thesis@repository.cam.ac.uk](mailto:thesis@repository.cam.ac.uk)